

Stanislaus County Guidelines

Court Website: <http://www.stanct.org/>

Link to Local Rules: <http://www.stanct.org/local-rules-fee-schedule>

Link to eFiling Procedures: <http://www.stanct.org/important-notice-mandatory-electronic-filing>

Link to eFiling Info Page: <http://www.stanct.org/node/2119823>

CMS/EFM: Tyler Odyssey File & Serve

Mandatory Case Types: Civil, Family Law & Probate

Formatting Requirements: All electronically filed documents must be in text searchable format and must comply with the formatting and content requirements of the California Rules of Court for electronic documents, including particularly Rules 2.256(b) and 3.1110(f)(4) requiring electronic bookmarks. Parties shall bookmark each heading, subheading and component (including the table of contents, table of authorities, petition, verification, points and authorities, declaration, and proof of service, if included within the document) in the document, as well as any exhibits and/or attachments to the document. For specific formatting requirements, please consult the Court's website at www.stanct.org.

Courtesy Copies: The Court may order a party to provide courtesy copies of e-filed documents.

Limitations on Filings: The following documents are exempt from the mandatory e-filing requirement and shall not be e-filed: 1. Abstracts of Judgment and Writs of Execution submitted for certification and issuance by the Court 2. Original documents required for a proceeding, including bench warrants, subpoenaed documents, affidavits re: real property of small value, bonds, undertakings, account statements submitted by a conservator, letters (probate, guardianship, conservatorship), and wills and codicils (for filing or safekeeping). 3. Citations issued by the Probate Court. 4. Orders for deposits of money. 5. Applications for temporary restraining orders (TRO) in Domestic Violence Protection Act (DVPA) matters. 6. Requests for Orders in Family Law cases seeking temporary orders, orders shortening time, orders continuing a hearing, or when there has been no prior general appearance by the Respondent. 7. Notices of Appeal in Unlimited/Complex Civil, Family Law, and Probate cases. 8. Out of State Commissions. 9. Subpoenas for Out of State Actions. 10. Trial documents and exhibits per Local Rule 3.09. In addition, documents and other materials that are not feasibly converted to electronic form by scanning, imaging or other means shall not be electronically filed. Such a document or exhibit may be manually filed with the Clerk of the Court and copies served upon the parties by conventional non-electronic means.

Notes: During trial, a party may submit to the Courtroom Clerk and serve by hand any pleadings, as long as the pleadings are also filed electronically before the close of business no later than the following court day.

At the election of a party, the following documents may be e-filed: 1. Proposed Judgments in Family Law cases. 2. Requests for Entry of Default in Family Law cases. 3. Sister State Judgments. 4. Except for the initial charging documents, e.g. complaint, documents in Criminal cases.